

City of Baldwin Snowplow Operator Job Description

I. PURPOSE

The purpose of the Snowplow Operator position is to assist in maintaining the city roads during the winter season.

II. AUTHORITY

The Snowplow Operator has the authority to perform such duties as required for the efficient winter road maintenance. The Snowplow Operator is directly responsible to the designated representatives.

III. QUALIFICATIONS

The Snowplow Operator employee must have a high school diploma or GED plus considerable knowledge regarding operation of equipment and methods used to perform winter road maintenance. Must possess a Class A, B or D driver's license. This employee must be available on-call 24 hours a day from November 1st to April 15th.

IV. DUTIES

- Assist with snowplowing and sanding city roads
- Provide inspections of city snowplow truck as required by MNDOT.
- Provide daily records of work performed.
- Perform other related duties as directed by the designated representative.
- Shovel snow as needed at city hall.

V. KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of practices, methods, and techniques used in winter road maintenance.
- Ability to perform minor preventative maintenance and repair of equipment used.
- Knowledge of safety procedures.
- Willingness to attend training as recommended by the city council to increase knowledge of job duties.
- Skilled in the use and care of tools.
- Ability to perform manual labor and meet physical demands of the work involved.
- Ability to maintain work records.
- Ability to work extra or flexible hours as needed to complete jobs assigned.
- Ability to report to work within one hour of notification.

VI. STARTING WAGE

- Class A or B: \$28.20
- Class D: \$21.14

The application for employment should be sent to city.clerk@baldwinmn.gov or delivered in person to City Hall located at 30239 128th Street NW, Baldwin, MN 55371.

Applications can be found at www.baldwinmn.gov.